

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
**300 Don Gaspar Santa Fe, NM 87501-2786**  
**Budget Adjustment Request**

**Doc. ID:** 064-001-1516-0030-M  
**Fund Type:** General Fund / Capital Outlay / Debt Service  
**Adjustment Type:** Maintenance

**Fiscal Year:** 2015-2016

**Entity Name:** Mosaic Academy Charter

**Adjustment Changes Intent/Scope of Program Yes or No?:** No

**Contact:** Nancy J Ross, Business Manager

**Total Approved Budget (Flowthrough):**

**Phone:** 505-330-3203

**Email:** nancyross@q.com

<b>FLOWTHROUGH ONLY</b>	
<b>Budget Period:</b> Jul 1 2015 12:00AM	<b>To:</b> Jun 30 2016 12:00AM
<b>A. Approved Carryover:</b>	
<b>B. Total Current Year Allocation:</b>	
<b>D. Total Funding Available:</b>	

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
11000 Operational	1000 Instruction	52311 Health and Medical Premiums	0000 No Program	0000 No Job Class	\$96,142	(\$303)	\$95,839	
11000 Operational	1000 Instruction	51100 Salaries Expense	0000 No Program	1610 Substitutes Professional Development	\$1,000	\$278	\$1,278	
11000 Operational	1000 Instruction	51100 Salaries Expense	2000 Special Programs	1712 Instructional Assistants-Special Education	\$39,140	\$25	\$39,165	
Sub Total						\$0		
<b>Indirect Cost</b>								
<b>DOC. TOTAL</b>						\$0		

**Justification:**

To provide budget for subs (Prof Development) and fluctuation of salaries for special education instructional assistants.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

<b>Approvals by Digital Signature</b>		
<u>Name</u>	<u>Role</u>	<u>Date</u>
Nancy Ross	Business Manager	5/12/2016 11:21:01 AM